

BINGLEY TOWN COUNCIL

Bingley Town Council, The Hub, Myrtle Place, Bingley BD16 2LF



RISK AND RESOURCE ASSESSMENT FORM

Please use this form when submitting a motion, or proposal, to a meeting of the council, or a committee. Please identify any costs, resources or risks associated with the motion or proposal, and provide as much information as possible.

1) Name of councillor	John Goode
2) Date submitted	03/11/2021
3) Please advise which meeting you wish this to be considered at (motions received after a deadline may not be accepted)	F&GP Committee, 10-11-2021.
4) Please provide information on the motion/proposal you are submitting.	Proposal. That Bingley Town Council invest £1000 in 5 trees in support of the 'Trees for Streets' initiative.
5) Are you including any supporting information? Please state what information is included with your submission	Yes. A link circulated to F&GP Committee members (within the agenda), which fully explains the scheme.
6) What resources would be needed?	A small amount of staff time to complete the application paperwork etc.
7) How much do you anticipate the scheme would cost? Which budget heading do you think any costs would come from?	£1000-00p Green and Clean Budget.

<p>8) How does the scheme meet the town council's current priorities?</p>	<p>This scheme would convey to Bingley parish residents that Bingley Town Council is taking a positive step towards environmental issues.</p>
<p>9) Please estimate how much time would be required by staff at each stage (Include as much information as possible)</p>	<p>Estimated Staff time to complete project: two hours, to complete online form and pay for scheme.</p>
<p>10) Have you identified any potential risks to the council? (Please refer to the council's Risk Assessment Policy and Financial Risk Assessment Policy) If yes, how could these be mitigated?</p>	<p>No.</p>
<p>11) Have you considered the public sector equality duty? (Please refer to the council's Equality Policy) Would your proposal meet the duty?</p>	<p>Yes. The scheme would benefit all members of the community.</p>
<p>12) What are the estimated sustainability implications and greenhouse gas emission impacts of the proposal?</p>	<p>This scheme would have a positive effect in reducing greenhouse gases.</p>